

UN AGENCY TO UN AGENCY CONTRIBUTION AGREEMENT

A. SUMMARY OF ACTIVITIES

Title: Developing Minds, Empowering Communities (the "Activities")

Start/End Dates: Activities start date: 30 March 2018
Activities end date: 30 August 2019

Location: River Cess County, Liberia

Contribution Amount: USD 284,012.19 (the "Contribution")

Contributing Agency: United Nations Development Programme

Recipient Agency: United Nations Children's Fund

Nature of Activities: Education (literacy)

Purpose The specific objectives of the project are to:

- Strengthen learning outcomes for 300 underprivileged children through the improvement of their reading proficiency;
- Strengthen the pedagogical and computer skills of 50 teachers;
- Improve the computer literacy of 50 students;
- Strengthen awareness about sexual and gender-based violence for 150 adolescent girls through sexual and reproductive health education;

Annexes: In the event that the terms contained in Annex(es) are incompatible with those contained in this Agreement, then the latter shall govern and prevail.

[Annex 1- Budget notes, Annex 2 Project Activity Schedule] *Annex 3 - Project Document approved by the Trust Fund Board.*

Expected outcome: The overall goal of the intervention is to promote literacy and numeracy for children and young people in Rivercess County, through integrated services including reading skills development, computer literacy and livelihood skills training.

The Recipient Agency will be fully responsible for administering the Contribution in accordance with its financial regulations, rules, policies and procedures, and administrative instructions, and carrying out the Activities efficiently and effectively.

B. BUDGET

The total budget for the Activities is [USD 284,012.19], in USD, as more fully described below.

Summary of Activities and Budget	Annual Year 1	Total
Main Building Construction & Furnishing	\$108,200.00	\$108,200.00
Supplies	\$48,400.00	\$48,400.00
Operational support	\$32,000.00	\$32,000.00
Teachers Training- Reading Strategies	\$32,300.00	\$32,300.00
Training- Skills Training	\$33,500.00	\$33,500.00
Communication and advocacy	\$10,000.00	\$10,000.00
Monitoring & Evaluation	\$6,087.80	\$6,087.80
Total programmable amount, including direct costs	\$270,487.80	\$270,487.80
UNICEF HQ Recovery Cost (5%)	\$13,524.39	\$13,524.39
Grand total	\$284,012.19	\$284,012.19

The Contributing Agency will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Activities. The Recipient Agency will promptly advise the Contributing Agency any time when the Recipient Agency is aware that the budget to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present Agreement, including its Annex(es). The Contributing Agency will have no obligation to provide the Recipient Agency with any funds or to make any reimbursement for expenses incurred in excess of the total budget as set forth herein.

C. COSTS RECOVERY

The Recipient Agency's support costs, determined in accordance with its cost recovery policy, will be paid from the Contribution, in accordance with the budget.

D. REPORTING

Narrative reporting:

The Recipient Agency will provide the Contributing Agency with a narrative report on the progress of the Activities on a regular basis, as set out below.

- Progress reports will be provided every six months.
- A final report will be submitted two months after the completion of project activities.

Financial Reporting:

The Recipient Agency will provide the Contributing Agency with the following financial reports, prepared in accordance with the Recipient Agency's financial regulations, rules, policies, procedures, and administrative instructions:

- Interim financial reports will be submitted every six months.
- A final certified financial report will be provided 18 months after the closure of project activities.

E. CONTRIBUTIONS

The total amounts paid by the Contributing Agency shall match the total budget amount. For Activities less than one year in duration the Contribution will be paid to the Recipient Agency prior to the commencement of Activities. For multi-year Activities the Contribution will be paid in instalments according to the following schedule.

Schedule of payment:

[15 March 2018]	[\$ 284,012.19]	250,000
upon reporting of utilization of 80% of resources		\$ 81,382.52

The Contributing Agency acknowledges that the Recipient Agency will not pre-finance Activities. If the Contribution, or any part of it, is not received in a timely manner, the Activities may be reduced or suspended by the Recipient Agency with immediate effect.

The Contribution will be paid into the following account:

Account Details: UNICEF NY Cashier's Account No: 1
Name of Bank: JP Morgan Chase Bank
Account Title: UNICEF
Account Number: 014-1-076224
SWIFT Code: CHASUS33
ABA Routing Number: CHIPS ABA 0002 UID 259366 or via Fed Wire 0210 00021
Currency: US Dollars
Bank Address: International Agencies Banking
277 Park Avenue 23rd Floor
New York, NY 01072-0003

When making such transfers the Contributing Agency will notify the Recipient Agency, [details] (for the Attention of gssccashier@unicef.org and cudfam@unicef.org) of the following: (a) the amount transferred; (b) the value date of the transfer; (c) that the transfer is from the Contributing Agency pursuant to this Agreement.

F. INTELLECTUAL PROPERTY RIGHTS

All Intellectual Property Rights related to the Activities will belong to the Recipient Agency. The Contributing Agency and, if applicable, the relevant programme Government will enjoy a perpetual, royalty-free, non-exclusive and non-transferable license.

G. CORRESPONDENCE

All correspondence regarding the implementation of this Agreement will be addressed to:

Ines Tofalo
Chief, Programme Support Unit
United Nations Development Programme

Address: United Nations Office for South-South Cooperation,
304E, 45th Street, FF-1206, 11
New York, NY 10017

Bernard Batidzirai
Chief of Education
United Nations Children's Fund

Address: UNICEF Liberia,
Sekou Toure Avenue,
Mamba Point,
Monrovia,
Liberia

H. AMENDMENTS

The present Agreement, including its Annex(es), may be modified or amended only by written agreement between the two Agencies.

I. COMPLETION OF THE ACTIVITIES

The Recipient Agency will notify the Contributing Agency when all Activities have been completed.

The Recipient Agency will continue to hold any part of the Contribution that is unutilized at completion of the Activities until all commitments and liabilities incurred in the carrying out of the Activities have been satisfied and all arrangements associated with the Activities have been brought to an orderly conclusion.

J. TERMINATION OF THIS AGREEMENT

This Agreement will terminate upon satisfaction of all commitments and liabilities incurred in carrying out the Activities and the orderly conclusion of all arrangements associated with the Activities.

This Agreement may be terminated by either Agency at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the two Agencies will cooperate to ensure completion of the Activities, satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Activities.

K. REFUNDS OF UNSPENT BALANCES

OPTIONS:

1. Upon termination of this Agreement and following the submission of the final financial report, any unspent balance of the Contribution (where the unspent funds exceed US\$1,000) will be returned to the Contributing Agency, unless otherwise agreed in writing by the two Agencies.

OR

2. Upon termination of this Agreement and following the submission of the final financial report, any unspent balance from the Contribution will be returned to the Contributing Agency, unless otherwise agreed in writing by the two Agencies.

L. SETTLEMENT OF DISPUTES

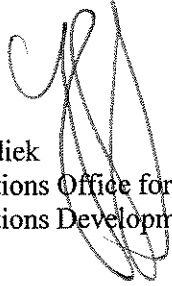
The two Agencies will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either party has notified the other party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the Agencies.

M. ENTRY INTO FORCE AND VALIDITY

This Agreement will enter into force upon its signature by the authorized representatives of the Parties and remain in force until terminated in accordance with Section J above.

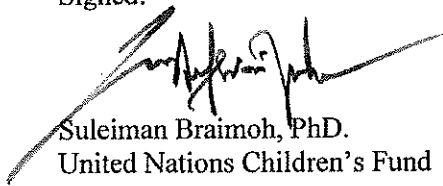
IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

Signed:



Jorge Chediak
United Nations Office for South-South Cooperation
United Nations Development Programme

Signed:



Suleiman Braimoh, PhD.
United Nations Children's Fund

15 March 2018